

**Federal University of Petroleum Resources,**

**P.M.B 1221 Effurun,**

**Nigeria**

**Invitation for Pre-Qualification and Tender of Contractors for 2012  
TETFUND Intervention Project**

**Notice Reference: FUPRE/TETFund/2013/EQ/Vol.1/01**

**1. A. Introduction**

The Federal University of Petroleum Resources, Effurun (FUPRE), Delta State, has received normal I intervention fund from the Tertiary Education Trust Fund (TETFUND) and it intends to use part of these I funds for the supply, installation, commissioning and maintenance of Engineering Teaching Equipments I and related Goods and Services for its Workshops and Laboratories for the College of Technology. I FUPRE is desirous of executing the Projects on contract and wishes to invite reputable contractors with I good track record for pre-qualification and financial bidding.

**1. B. Location Of Project**

FUPRE's permanent site at Ugbomro in Uvwie Local Government Area of Delta State

**C. Scope of Work-** The goods to be procured are:

**Petroleum Engineering**

Lot 1: Drilling Mud Practical's and Equipment

Lot 2; Core Analysis and Reservoir Engineering Practical's and Equipment

Lot 3: Production Engineering & EOR Practical's and Equipment

**Electrical & Electronics Engineering**

Lot 4: Basic Electronics and Electricity

Lot 5: Electrical Machines

Lot 6: Digital/Analogue Communications, Process Emulators and Controllers

## **Mechanical Engineering**

Lot 7: Mechanics of Machines Laboratory

Lot 8: Strength of Materials Laboratory

Lot 9: Thermodynamics, Heat and Mass Transfer Laboratory

Lot 10: Fluid Mechanics & Aerodynamics Laboratory

Lot 11: Materials and Metallurgy Laboratory

Lot 12: CAD/CAM and Drawing and Design Studios

Lot 13: Refrigeration and Automotive Workshops

Lot 14: Fitting, Welding and Fabrication Workshops

Lot 15: Other Wood & Metal Workshops

**Note: Bidders may bid for any or all the Lots**

## **F. Pre-Qualification Requirements for Contractors**

Technically Qualifying bids must include the following, as well as any other requirements of the Tender Documents:

1. Certificate of Incorporation with Corporate Affairs Commission
2. Current tax clearance certificate for the Last three (3) years
3. VAT registration certificate
4. Audited company account with minimum annual turnover of N150 million in any of the Last three (3) years.
5. Bank reference letter indicating evidence of accessibility to credit facilities.
6. Consent to allow for verification of firm's financial standing with the bankers

7. Compliance with the Technical Tender Requirements, including Manufacturers Authorization and Products Brochures.
8. Company profile reflecting Executive and Technical Capacity and evidence as Original Equipment Manufacturer (OEM) or Accredited Distributor who can take responsibility for OEM with evidence of existing technical and operational capabilities in Nigeria.
9. Evidence of previous experience in supplies of Engineering Equipment in Nigeria in the Last five (5) years:
10. Evidence of payment of Tender Bid fee of N100, 000.00 for each Lot.
11. Submission of 2% Bid Security.
12. Certified true Copy of Memorandum and Articles of Association duly endorsed by the Corporate Affairs Commission.
13. Evidence of compliance with the provisions of the Pension Reform Act, 2004.
14. Evidence of compliance with the provisions of the Industrial Training Fund (Amendment) Act 2011
15. A sworn affidavit that none of the Directors has been convicted in any country

## **G. Method and Submission of Application**

A complete set of bidding documents should be obtained from the Office of the Ag. Registrar after the payment of a non refundable fee of N100, 000.00 for each Lot at any branch of Access Bank A/c No. 0002747923 or Wema Bank A/c No. 0101810294 in favour of Federal University of Petroleum Resources, Effurun.

Interested Contractors are expected to submit both Technical and Financial Bid documents in accordance with the bidding documents prepared by FUPRE. Five (5) sets of each (comprising of one original and four copies) should be submitted in 2 SEPARATE SEALED ENVELOPES, clearly marked "CONFIDENTIAL: Technical Prequalification as Contractor (2012 Tetfund Project) LOT....." and "CONFIDENTIAL: Financial Tender as Contractor (2012 Tetfund Project) LOT....."

The name and mailing address of the Company shall be clearly stated at the back of each envelope and the Lot number clearly indicated on the top left hand side of the envelope.

Bids shall be valid for a period of 120 days after the deadline of submission and must be accompanied by a Bid security of 2% of the total bid value.

Failure to comply with the above requirements will automatically result in disqualification.

All submissions are to be addressed to:

**The Ag Registrar**

**Federal University of Petroleum Resources**

**PMB 1221**

**Effurun, Delta State**

#### **H. Deadline for Submission**

The Technical and Financial Bid documents should be submitted in the “Tender Box” at the office of the Ag. Registrar not later than 25<sup>th</sup> of April, 2013 at 12.00 noon.

#### **11. Opening of Pre-Qualification Bids**

The Technical pre-qualification documents will be opened at 2.00 pm on the 25<sup>th</sup> of April 2013 and Tenderers are invited to attend the ceremony for the opening of the Lots at the University Auditorium.

#### **Caveat**

Response to this invitation shall not oblige the University to consider any responding Firm for qualification. All costs incurred as a result of response to this invitation and any subsequent requests for information shall be borne by the responding Firm.

Only pre-qualified Contractors would have their Financial Bid Documents opened. Contractors that are not pre-qualified will have their Financial Bid Documents returned to them unopened.

**Signed:**

**Chief (Mrs) R. A. Egborge**

**Ag. Registrar**